

CSIR-NORTH EAST INSTITUTE OF SCIENCE & TECHNOLOGY
(Council of Scientific & Industrial Research)
Jorhat (Assam)

NOTICE INVITING TENDER NO. VI:2016-17

Tender Notice

Tender no. 2/01/NEIST/S/2016-17

Dated 06.02.2017

Tenders are invited on the behalf of the Director, CSIR –NEIST, Jorhat, Assam for the disposal through auction of **‘Unserviceable/Scarp/Vehicles on Lot Basis as is where is and what is basis’**

| LOT No. | Description of LOTS | | Qty. |
|----------|---|---|-------|
| LOT No.1 | Assorted items , like Apparatus, Equipments, Hardware, Electrical, Electronics, Tools, Computer and Accessories, Furniture, Fittings including scraps ,empties etc. | All these items are available at CSIR-NEIST, JORHAT | 1 Lot |
| LOT No.2 | Tata Bus No. AME-8650 | | 1 Lot |
| LOT No.3 | Jeep Mahindra (Marshall) No. AS-03B-0711 | | 1 Lot |
| LOT No.4 | Jeep Mahindra (Armada) No. AS-03A-8928 | | 1 lot |
| LOT No.5 | Ambassador Car No.As-03C-9722 | | 1 Lot |
| LOT No.6 | Assorted items like Equipment, Electrical, Hardware, Computer, Furniture fittings and Scarp | All these items of LOT No.6 is at BLI Itanagar | 1 Lot |

Tender Fee is Rs.200/= in the form of DD /Cash. EMD is 10% of quoted amount for each LOT. Last date and time for submission of bids is 23/02/2017 up to 2.30 PM (IST) along with stipulated EMD and same will be opened on 23/02/2017 at 3.30 PM (IST) . For Other details, terms & conditions, Please visit our website; www.neist.res.in. Further amendment/modification, if any, will be hoisted on NEIST website only.

Director, CSIR- NEIST, Jorhat, Assam reserves the right to accept or reject any tender fully or partially without assigning any reason.

(Please note that all the tenders are to be submitted at CSIR-NEST, Jorhat Assam whether it is related with the items lying at Itanagar or Jorhat)

Stores & Purchase Officer

सीएसआईआर – उत्तर पूर्व विज्ञान एवं प्रौद्योगिकी संस्थान
CSIR – NORTH-EAST INSTITUTE OF SCIENCE AND TECHNOLOGY
(Council of Scientific & Industrial Research)
जोरहाट : JORHAT: असम: ASSAM

No. 2/01/NEIST/S/2016-17

Date: 06.02.2017

TERMS & CONDITIONS

1. The tender should be submitted in the 'Sealed Covers'.
2. The materials offered for disposal is on "**AS IS, WHERE IS & WHAT IS BASIS**" Ex CSIR-NEIST, (Jorhat, Itanagar as per the details provided below) in unpacked condition. Taxes & duties that may be levied by the govt. will be charged extra, as applicable, from the successful Highest Bidders. This tax has to be deposited by the successful bidder and proof to this office.

| | |
|--|------------------------------------|
| CSIR-North East Institute of Science & Technology, Pulibor, A.T. Road, Jorhat-785006, Assam | LOT-1, Lot-2, LOT-3, LOT-4 & LOT-5 |
| CSIR-North East Institute of Science & Technology Branch Laboratory (BLIT), Naharlagun-791110, Arunachal Pradesh | LOT-6 |

3. The Bidders may inspect the materials on any working days up to **22/02/2017 from 10.00 AM to 5.00 PM (IST) (Except during Lunch hours)** and on **23/02/2017 from 10.00 AM to 1.00 PM** to satisfy themselves about the quality and condition of the materials offered. No complaints what so ever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for inspection after submission of the tender will be accepted.
4. The Bidders should clearly quote their rates **separately on EACH LOT BASIS** as asked for both in figures and in words exclusive of any taxes and duties (without tax). Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender.
5. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.
6. Tenders should be valid for a period of 30 (Thirty) days from the date of opening of the tenders.
7. **Earnest Money deposit equivalent to 10% of the amount quoted is to accompany the bids in the shape of valid Bankers Cheque/ Demand Draft/ cash receipt showing deposit of cash with the cashier, CSIR-NEIST. Tenders not accompanied by EMD will be rejected. No interest will accrue on the EMD so deposited. The EMD should be mentioned against each lot. EMD of unsuccessful bidders will be returned within 30 days after award of contract.**
8. The Balance amount besides the EMD already deposited by the successful bidder should be paid within 7 working days from the date of issue of award letter by Demand Draft/ Banker Cheque payable at par. **However payment less than ₹ 50,000/- can be paid in cash with cashier CSIR-NEIST.** The Cash Receipt, will be presented to the Stores In-charge within 10 working days from the date of issue of award letter. The Purchaser is required to lift all the materials within 15 (Fifteen) working days otherwise the specified ground rent @ Rs. 0.5% of the quoted amount per day, subject to maximum 10% per lot will be charged from the

purchaser. The material not so removed will be treated as abandoned lots and the EMD and other sums paid for the lot will be forfeited without any reference to the purchaser. For such abandoned lots, CSIR-NEIST reserves the right to re-sell without any claim on part of defaulting person/firm.

9. The materials will be allowed to be lifted between **10:00 AM to 5:00 PM (except during Lunch Time)** on any working days. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.
10. The facility for weighing will not be provided at the site of the materials and the labour, transport, dismantling of machine and other arrangements will have to be made by the purchaser at their own risk, cost and responsibility.
11. The person authorized by the purchaser in writing will be allowed to take delivery only.
12. The Director, CSIR-NEIST reserves the right to withdraw from the sale of any materials or lots at any stage without assigning any reasons therefore.
13. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reasons of forfeiture of the sum deposited in case the correspondence is returned back undelivered by postal department.
14. PAN/TIN number should be mentioned in Quotation and attachment of photocopy of the same is mandatory.
15. The tenders duly completed as per the instructions given herein must be delivered up to **23/02/2017 up to 2.30 PM** by post/corier or by hand positively in favour of

**The Director
CSIR – NEIST
JORHAT – 785 006
ASSAM**

(Please note that the bids/tenders for LOT available at BLIT, Itanagar is also to be submitted at Jorhat Office only)

16. Tenders so received will be opened in the presence of the bidders, if any at **03.30 PM on 23.02.2017**
17. Tenders received after due date and time will be treated as delay/late tenders and will not be considered. CSIR-NEIST will not be held responsible for any postal delay.
18. Rates should be quoted as per Performa attached.

NB: If any, holidays / closed day falls during the notified days, the process will be continued on next working day

Encl: As above

Stores & Purchase Officer

TENDER SUBMISSION FORM

From : M/s. _____

To : **The Director**
CSIR-NEIST
JORHAT – 785 006.
Sub : Purchase of LOT Nos. _____

Dear Sir,

I/We hereby quote the rate (s) for the purchase of stores in the enclosed sheet as per your Tender Notice No. 2/01/NEIST/S/2016-17

Following details are furnished

1. Name of the Firm: _____
2. Address: _____
3. Nature of business: _____
4. Earnest Money: (1)DD/BC/Cash Receipt No. _____ dated _____
(2)
(3)
5. PAN/TIN No. : _____
6. If the Firm is exempted from the payment of ST/CST/VAT, the certified copies to be enclosed: _____

Declaration by the Purchaser/Bidder

I/We hereby accept and agree to abide by the Terms and Conditions laid down by the Director, CSIR-NEIST, Jorhat, ASSAM for the disposal of the said item as contained in the Tender document for Tender Notice No.: 2/01/NEIST/S/16-17

Yours sincerely,

Place: _____

Dated: _____

For and on behalf of

M/s. _____

PROFORMA FOR QUOTING RATES

Rate Quoted By M/s. _____

| Sr. No. | Lot Description | Rate offered in Rupees without VAT. | | EMD @ Rs. 10% |
|--------------|--|-------------------------------------|--------------|---------------|
| | | Rs. In Figures | Rs. In Words | |
| LOT-1 | Assorted items , like Apparatus, Equipments, Hardware, Electrical, Electronics, Tools, Computer and Accessories, Furniture, Fittings including scraps ,empties etc. (CSIR-NEIST, Jorhat) | | | |
| LOT-2 | Tata Bus No. AME-8650 (CSIR-NEIST, Jorhat) | | | |
| LOT-3 | Jeep Mahindra (Marshall) No. AS-03B-0711 (CSIR-NEIST, Jorhat) | | | |
| LOT-4 | Jeep Mahindra (Armada) No. AS-03A-8928 (CSIR-NEIST, Jorhat) | | | |
| LOT-5 | Ambassador Car No.As-03C-9722 (CSIR-NEIST, Jorhat) | | | |
| LOT-6 | Assorted items like Equipment, Electrical, Hardware, Computer, Furniture fittings and Scarp (CSIR-NEIST, BLIT, Itanagar) | | | |

- Any bidder should quote separately for each LOT. Any Bidder can quote for one **OR** more **OR** all LOTs but separately.
- The documents of the vehicles, **what is and whichever is available with us** can be seen at our office. No additional documents will be provided.
- Please mention the EMD amount in EMD column.
- Please quote rate without Vat. Rates inclusive of vat should be avoided. Accordingly Vat/Tax will be Extra as applicable.

For and on behalf of

Date: _____

Place: _____

M/s. _____

Phone/ Mobile No.