



सीएसआईआर- उत्तर पूर्व विज्ञान तथा प्रौद्योगिकी संस्थान
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
जोरहाट-785006, आसाम, भारत

CSIR-NORTH EAST INSTITUTE OF SCIENCE & TECHNOLOGY
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH (CSIR)
JORHAT-785006, ASSAM, INDIA



No. QSP/Mgs/01/PUB/AR (2014-15)

Date: 08.6.2015

Sub: Inviting Quotation Printing of CSIR-NEIST Annual Report 2014-2015

Sealed quotations are invited for printing of CSIR-NEIST Annual Report 2014-15. The specifications for printing are as follows:

- No of copies – 400
- Size – Quarto demy (21cm X 28cm)
- No of Pages – Approx. 160 pages
- Full four colour text and cover scanning, plate making and printing by offset
- Text paper – Art paper (imported) 100 gsm
- Cover paper – Art paper (imported) 300 gsm
- Cost of page layout and design in multicolour for 160 pages (approx)
- Gloss lamination
- Perfect/Paper back binding
- Cost of forwarding and tax etc.
- Translation Charges per page from English to Hindi

N.B.(i) Cost of additional page in four colour including paper & printing, etc. (per page) to be quoted separately.

(ii) Each quotation should accompany paper samples.

(iii) The proof of service tax payment is to be submitted with registration number of the firm.

Terms & Condition:

- The firm having 4 colour offset machine with full demy size can only quote.
- The firm should have experience in doing similar type of work for at least for two years and should enclose the best one or two work sample with the quotation.
- The successful firm have to send the print ready file through e-mail for correction etc. and after issue of final print order should provide a low resolution PDF file for use in the website.
- Any information given by NEIST will not be used for any purpose by the firm, being the sole property of CSIR-NEIST, Jorhat.
- The Director, CSIR-NEIST, Jorhat reserve the right to accept or reject any quotation without assigning any reason. Incomplete quotation will be summarily rejected.
- In case of any doubt, the same may be got clarified from the undersigned.

The firms are requested to submit their quotation on or before 23.6.2015 and please address quotation to the Director, CSIR-NEIST, Jorhat 785 006 with the inscription on the envelope as "Quotation for Annual Report 2014-15."

(Dr. R. L. Bezbaruah)
Head, I&BD Division